

**GUIDELINES FOR COMPLETION OF
PLAN OF ACTIVITIES FOR
POST GRADUATE PROFESSIONAL EXPERIENCE (PPE)
AS A SPEECH-LANGUAGE PATHOLOGY ASSISTANT**

- **PLAN OF ACTIVITIES FOR PPE SETTING (pink form)**

PPE Setting

1. The PPE is defined as not less than nine (9) months of full-time professional employment pertinent to the license being sought. Full-time is defined as nine months (36 weeks) of employment for a minimum of thirty (30) clock hours of work a week. This requirement also may be fulfilled by part-time employment as follows:

Hours worked per week:	Required length of PPE:
25-29 hours/week	12 months (48 weeks)
20-24 hours/week	15 months (60 weeks)
15-19 hours/week	18 months (72 weeks)

The Beginning and Ending Dates should reflect the amount of time required to fulfill the necessary amount of professional employment according to the above requirements.

***Note 1:** If the length of current employment is less than the amount required to fulfill the PPE, indicate the beginning and ending dates and the type (full-time or part-time and the amount.) The interim license to practice as a speech-language pathology assistant will be issued for that time period. Upon re-employment, a request for an extension should be made.

***Note 2:** A separate PPE report must be submitted for each change in site, supervision or hours per week.

- **POST GRADUATE PROFESSIONAL EXPERIENCE REPORT FOR INTERIM SPEECH-LANGUAGE PATHOLOGY ASSISTANTS (tan form)**

IV. Beginning and Ending Dates of PPE shall reflect the necessary length of employment to fulfill the requirements as in the above chart. Indicate whether the PPE was full-time, or the number of part-time weeks and hours per week that fulfill the requirements.

V. See 201 KAR 17:025 Section 2 for specific information on supervision requirements and definitions of direct and indirect supervision for an interim license.

Chart A: PPE Supervision: Indicate hours of direct and indirect supervision provided for the number of PPE weeks completed to fulfill the necessary PPE employment, according to Chart B: Required Number of Weeks for PPE.

(OVER)

EXAMPLE: (based on full-time, nine month employment; supervision shall be adjusted proportionally for less than full time employment.)

Weeks of PPE	Number of Direct Supervision Hours (minimum of 3 hours per week)	Number of Indirect Supervision Hours (minimum of 3 hours per week)
Week 1-4	15	14
Week 5-8	16	13
Week 9-12	14	12
Week 13-16	13	15
Week 17-20	12	16
Week 21-24	17	13
Week 25-28	12	14
Week 29-32	16	17
Week 33-36	15	12
Week 37-40		
Week 41-44		
Week 45-48		
Week 49-52		
Week 53-56		
Week 57-60		
Week 61-64		
Week 65-68		
Week 69-72		
Total Hours	130	126